



Local Government Act 1972  
**Whalley Parish Council**

Members of the Whalley, Wiswell & Barrow Joint Burial Committee, you are summoned to a Meeting to be held on Wednesday October 4th 2023 in the Lower Garden Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer, Whalley Parish Council

**Agenda**

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

<b>1. Attendance &amp; Apologies</b>	
To record attendance and to receive apologies for absence.	
<b>2. Declaration of Interests</b>	
To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
<b>3. To Approve the Minutes of the Previous WWBJBC Meeting</b>	
To approve and confirm the accuracy of the Minutes of the meeting held Tuesday 20 <sup>th</sup> June 2023 and thereafter to be signed by the Chair.	Emailed to Cllrs
<b>4. HR Partner Limited/ Employment Matters/Administration of the Cemetery</b>	
To report on recent employment matters and ongoing administration of the burial ground.	
<b>5. Memorial Safety</b>	
To report and consider plans to repair memorials with Safety Issues.	
<b>6. Removal of Spoil</b>	
To consider the removal of the spoil from the bottom of the graveyard.	
<b>7. Cemetery Checks</b>	
To consider regular visits to the cemetery by members of the committee.	
<b>8. Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>	
Items arisen, correspondence received since the last meeting for information only, that may result in a future agenda item.	

<b>9.</b>	<b>Financial Reports July, August, September</b>	
	To Approve Accounts, Payments, Receipts & Balances.	Emailed to Cllrs
<b>10.</b>	<b>Next Meeting Dates</b>	
	To approve the next meeting date of Wednesday 10 <sup>th</sup> January 2023 at 7.00pm at Whalley Old Grammar School.	